



Common Council Meeting Minutes
Tuesday, February 21, 2023, at 6:30 p.m.
Chilton City Hall – Lower Level
42 School St., Chilton, WI 53014

Pursuant to Section 19.84(2) and (3) of the Wisconsin State Statutes, notice is hereby given to the public, to the Tri-County News, the official newspaper of Chilton, and to those news media who have filed a written request for this notice that a meeting of the above-referenced was held at the date, time and location listed above.

This meeting was conducted both in City Hall and via remote conferencing. Members of the public may join meeting through a Zoom link or call +1 312 626 6799 US (Chicago), Meeting ID: 970 4854 9352, Password: 434719.

Notice is hereby given that much of the Common Council of the City of Chilton, or a standing committee of that body were present at this meeting to gather information about the subject matter which they have decision making responsibility.

The above governmental body met to discuss and possibly act on the following agenda items as set forth below:

The regular meeting of the Chilton Common Council held at the Chilton City Hall was called to order at 6:30 p.m. by Mayor Tom Reinl.

ROLL CALL:

Council members Peggy Loose, Joe Schoenborn, Ron Gruett, Robbie Seipel, Rick Jaeckels, and Kathy Schmitzer were present at roll call. Jon Kragh had to leave at the start of the meeting. Other city officials present were Mayor Tom Reinl, City Administrator David DeTroye, DPW Chris Marx, and Attorney Derek McDermott. Also in attendance was Rachael Siehs, Betty Schilling, Dan DeTroye, Tanner Doxtator, Amanda Doxtator, and Lisa Martin.

Those in attendance recited the Pledge of Allegiance.

AGENDA: Motion by Schmitzer, seconded by Seipel and carried by unanimous voice vote to approve the Common Council Agenda for February 21, 2023, as presented.

REPORT OF OFFICERS:

MAYOR – Tom Reinl – None

CITY ADMINISTRATOR - David DeTroye – None

DIRECTOR OF PUBLIC WORKS – Chris Marx –

- Snow and Ice control operations continue, despite the unseasonably warm weather.
- Process of Nennig Park planning continues, information being prepared and processed for Council on 3/7.
- Attended Government Affairs seminar last week. PFAS/PFOA and municipal funding were main issues presented.
- Fire Station project preliminary schedule is set - Sidewalk along Washington St. and driveway access between School and Washington to be discontinued 3/1, Fencing to be installed week of 2/27, Excavation to begin week of 3/6, Concrete is scheduled for April, Structure scheduled for delivery 5/12, Outside concrete and flagpoles last week of July, Owner occupancy is scheduled for 8/21

CHIEF OF POLICE – Craig Plehn –

- Last week I received notice from Ford that they will not be building our 2022 Squad car and were unable to give me a squad car for 2022 state pricing (\$39,420). We were able to order a 2023 Squad car from Ewald from their excess stock at 2023 state pricing (\$43,904). We are hoping that Ford will make the squad car for Ewald.

- Officer Young has announced he will be retiring May 10, 2023. We are hoping that one of our current part time officers will take Officers Youngs spot.
- February 5th – the 8th I attended training at the Chiefs mid-winter conference, we discussed retention and hiring issues not only locally but nationally. I am attending sessions on officer wellness, leadership training, the Waukesha Christmas parade tragedy, and legal updates.
- Last week I attended a zoom meeting with Probation and Parole officers from the Chilton Office and the Calumet County Sheriff's Office regarding the release of sex offenders into our community. When we receive this information, we will notify the public by posting the information we receive from the Department of Corrections on our Facebook page. Included in the release will be information on what they are convicted for and where they will be living. Many of these sex offenders that do not have any family in the area, or a place to live, end up being release as "homeless". When these offenders are released from prison and had committed their crimes in Calumet County they must be released in the county of conviction. Because the State probation office for Calumet County is in Chilton. These offenders are transported here from prison where they meet with probation and parole personnel at the Chilton office. If these offenders do not have any ties to the community where they can find housing, they are released out the front door as homeless. Sometimes they will seek out donations and many times sent to the salvation army. In one instant the offender was given a tent. I have had some major concerns of this practice. Chilton does not have a warming or homeless shelter so due to our winters I feel this practice by the Department of Corrections is completely inhumane and sets up these offenders for failure. I have sent an email out to state representative Tittls' office in hopes of finding alternative resources for the release of these offenders.

Minutes: Motion by Loose, seconded by Gruett and carried by unanimous voice vote to approve the minutes of the council meeting held on February 7, 2023.

Operator Licenses – Motion by Schmitzer, seconded by Schoenborn and carried by unanimous voice vote to approve the operator permit for Christopher Hilton as approved by the police department.

Payment of Bills: Motion by Jaeckels, seconded by Seipel to pay all bills.

Roll Call Vote: Loose, Jaeckels, Schoenborn, Seipel, and Gruett all cast Aye votes. Schmitzer abstained 5 – 0 motion carried.

Audience Participation: None

Committee Report – Planning Commission –

1. Conditional Use Permit Application – Tanner & Amanda Doxtator – 1346 Fox Street – Animal Boarding and Breeding Service – Administrator DeTroye gave a recap of the minutes from the February 8, 2023 planning commission meeting. The Doxtator family would like to create a homestead on their property on Fox Street. The parcel is in excess of 12 acres and is zoned rural character which allows for raising of livestock within city limits. The commission recommended council approve the farm for 10 goats and as many as 30 chickens. Council member Gruett questioned whether the animal count would limit the goals of the farm. He suggested the numbers be raised. A brief discussion ensued regarding reproductive cycles and milking. The council agreed the number could be increased. Gruett also inquired if a rooster would be on premise? Doxtator answered yes as it is a necessity for breeding. Motion by Loose, seconded by Jaeckels, and carried by unanimous voice vote to approve the conditional use permit application for Amanda & Tanner Doxtator at 1346 Fox Street for Animal Boarding and Breeding with allowance of as many as 15 goats and 30 chickens.

Committee Report – Committee of the Whole –

1. Revisions to Chapter 10.06 of the Employee Handbook - DPW Marx asked the council for consideration in amending the language of section 10.06 pertaining to paying for multiple attempts at taking exams for city employees. The current language states that the city will only pay for one attempt for licensing or certification exams. Marx explained that a few of his operators are cross training amongst departments and that they often fall short of passing exams but are close. He is asking that the repeat of any exam be paid for by the city in certain circumstances and that it be at the discretion of the Department Heads as well as the City Administrator. Motion by Loose, seconded by Schmitzer, and carried by unanimous voice vote to approve amending chapter 10.06 of the employee personnel

manual to reflect new language that allows discretion of the pertinent Department Head working with the City Administrator to allow multiple attempts that are paid for by the city for employees attempting to take and pass exams or receive certifications that require taking and passing a test.

New Business:

1. WPS Contract for Outdoor Lighting – DPW Marx received a contract from WPS for street light installation on Geiser way. Marx would like to expedite the process in advance of the spring season to get ahead of the landscaping that needs to be completed from the road project. Prices are expected to rise in April. The price changes will be higher than the current winter rates. Discussion ensued about city ownership of some of the street lights. Marx made comment that he does not find any advantages economically for the city to take ownership of new poles. Payment for the contract would be taken from TID 6 funds. Motion by Loose, seconded by Gruett to approve the contract with Wisconsin Public Service for outdoor Lighting service in the amount of \$18,251.97 with funds to be taken from the TID 6 fund account. Roll call vote: Schmitzer, Gruett, Loose, Schoenborn, Jaeckels, and Seipel all cast votes in favor. 6 – 0 motion carries.
2. Grand Street Bridge Engineering – DPW Marx informed the council that the Grand Street bridge built in 1927 was recently graded a sufficiency rating of 39.5. It is close to replacement protocol. Calumet County has oversight of all of the bridges in the county and recent inspections have identified the Grand Street bridge as needing attention. With extra money in the infrastructure bill this year, the county recommends applying for a grant to cover the majority of the replacement costs. JT Engineering is the consultant who Calumet County recommends. The application is due in March and engineering is required prior. The contract for the engineering would need to be covered by the city. Motion by Schmitzer, seconded by Jaeckels to approve the contract with JT Engineering Inc for costs not to exceed \$5,000.00 for engineered services for the Grand Street Bridge with funds to be taken from account # 533310-821 – Street Construction Capital Improvement. Roll call vote: Schmitzer, Gruett, Loose, Schoenborn, Jaeckels, and Seipel all cast votes in favor. 6 – 0 motion carries.

Communication:

1. Library Board agenda & minutes were distributed.

Adjournment: Motion by Loose, seconded by Schoenborn and carried by unanimous voice vote to adjourn the meeting at 7:06 pm.

Meeting Minutes Prepared by:
David DeTroye
City Administrator/Clerk/Treasurer